

# 5<sup>th</sup> Annual Mountain Materfest

## August 1, 2 & 3 2008

### Food Vendors Rules and Regulations

#### General Information

The Mountain Materfest is coordinated and sponsored by the civic group, FOCUS on Canton and is held in historic downtown Canton, North Carolina. The Festival, held on the 1<sup>st</sup> Friday, Saturday and Sunday of August, is in its 5th year. Last year's event drew about 15,000 visitors to enjoy food, live music, crafts and displays. This year's event will also help celebrate Haywood County's Bicentennial. The festivities will occur;

Friday	6:00 PM – Approx. 11:00 PM
Saturday	9:00AM- Approx. 11:00 PM
Sunday	10:00 AM-4:00 PM

Because many vendors work other, regular jobs, vendors are not required to participate on Friday evening, but are required to participate on Saturday and Sunday. Those wishing to participate on Friday, load-in can begin on Friday at Noon and must be completed by 5:00 PM. Saturday AM load-in can begin at 5:00 AM and must be completed by 8:30 AM.

**Absolutely NO vehicles**, (cars, trucks, RVs, atv's) will be allowed to remain within the festival boundaries. Vendor parking will be available within a few hundred yards of the festival.

#### Food Booth Spaces

Each space is approximately 10 ft wide x 10 ft deep for tent vendors. Spaces will be marked and numbered with chalk. Your numbered space will be assigned and given to you prior to event. Upon load-in, see vendor coordinator with questions and confirmation of space. For food vendors in *trailers*, be sure to include dimensions on application. Space will be available for trailers, but for our planning to be effective, we do need accurate measurements.

#### Rules and Regulations

- 1. Any vendor not abiding by the Materfest Rules and Regulations may be asked to leave the festival and will forfeit his or her booth space.**
2. The festival will be held rain or shine. Your signature is a commitment to the Festival. There will be no early closing of booths either day. **No refunds will be given for any reason.**
3. All food prices must be posted on the front of your booth and visible to the public at all times. The Materfest reserves the right to have vendors remove items from their booth that were not listed on the application and approved for sale.
4. Reasonable security will be provided, but the FOCUS group, the Town of Canton, and their representatives, will not be responsible or liable for loss, damage, or injury.
5. All exhibitors must provide their own tents, shelving, tables and chairs. All displays and supplies must stay within the booth space...no exceptions. Sidewalks must be kept clear. No boxes, storage containers, or displays are allowed behind, beside, or in front of your booth at any time. Strict adherence to these rules will be enforced.
6. According to NC State Law, all food vendor booths must have provisions for heating water and at least a single vat sink, large enough in which to wash cooking utensils, and pots and pans. **Potable hoses ONLY** must be used. It is your responsibility to meet these standards or be subject to shut-down by the Haywood County Health Department.
7. NC Health Department Rules and Regulations can be found at: [www.deh.enr.state.nc.us/ehs/rules.htm](http://www.deh.enr.state.nc.us/ehs/rules.htm) Pay special attention to requirements for Temporary Food Establishments and requirements for Mobile Food Units.
8. All vendors must staff their own booths.
9. No vehicles can remain in festival boundaries. Vendor parking will be available within a few hundred yards.
10. Pets are not allowed anywhere in the Festival area at any time.
11. It is the Festival Committee's right to deny any participant, even if they have participated in past years.
12. If you need a specific location, please make note of it on the TOP RIGHT CORNER of your application. This in no way implies any commitment to fulfill those specific requests but, we try to satisfy all requests.

**5th ANNUAL Materfest**

**August 1, 2 & 3, 2008**

**Food** **Vendor** **Application**

Name: \_\_\_\_\_  
Company \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_ Email: \_\_\_\_\_  
Auto License # \_\_\_\_\_  
Non-Profit? Tax Exempt ID # \_\_\_\_\_

Description of Product: (Continue on back if needed. List **all** food items you propose to sell with proposed prices.)  
\_\_\_\_\_  
\_\_\_\_\_

List other shows you have participated in (Continue on back): \_\_\_\_\_  
\_\_\_\_\_

As best as possible, please describe your booth, trailer or mobile unit or include photo. Or, a photo can be remitted as a file attachment with this application. \_\_\_\_\_  
\_\_\_\_\_

Have you previously participated in this festival? YES \_\_\_ NO \_\_\_ Last year participated? \_\_\_\_\_  
How many booth spaces will you need this year? \_\_\_\_\_ Will you use LP gas? \_\_\_ YES \_\_\_ NO  
If using LP gas you must supply it yourself as well as your own fire extinguisher and a Fireproof Tent.  
**ELECTRICITY:** A **limited** number of spaces will have access to electricity. Access to electricity will be on a first-come basis. Though available, vendor must provide approved extension cords to access electricity.  
Food Vendor Fee \_\_\_\_\_ \$150.00  
Non-Profit Food Vendor \_\_\_\_\_ Fee-\$75.00  
Electricity- \_\_\_\_\_ Add \$35.00

**WATER** will be sold by the Materfest sponsoring group **ONLY**. Do not expect to sell or give away any water.

**Application must be returned or submitted by June 15, 2008. Application may be remitted virtually through website or printed and mailed to address below.**  
**Late applications may be accepted but are not guaranteed.**  
**Vendor Fee is due 10 days after notification of application acceptance. Remit application and/or vendor fees to:**

**FOCUS**  
**PO Box 742**  
**Canton, NC 28716**

**Do not forget, tent vendor spaces are approximately 10x10. If you have a larger operation, you may need two or more spots.**

By signing on the line below, you agree that you: 1) have read and understand the application and process and agree to follow all of the festival rules and regulations; 2) that the description of your product and pictures are a fair representation of your product; and 3) that if accepted to the festival, you agree to operate your booth the entire duration of the fair, with no early breakdowns.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_